## **Guidelines for Online training**

## A) Project/Thesis

Entire guidance for project work involving the student and guide from CSIR-4PI will be online through Skype, Google Meet, Zoom, Microsoft team etc.

The guide and student shall mutually decide the time and nature of interaction.

Selected students will receive the invitation letter through e-mail and required to send the following scanned documents to CSIR-4PI through reply E-mail.

- 1. A certificate in the prescribed format (available for download) signed by the candidates, the internal guide from the university/Institute and the head of the department.
- 2. Self attested copy of all mark cards and certificates starting from 10<sup>th</sup> onwards.

Joining letter will be e-mailed to the student after the verification of the documents.

Upon completion of the project, students will have to prepare a thesis for submission to their University/ Institute and CSIR 4PI. The thesis submitted to both the place should be identical. The format of the thesis cover page and completion certificate is available at the download section of the SPARK homepage.

One soft copy of thesis (completed in all respects) have to be submitted to office through CSIR-4PI guide. Subsequently, CSIR-4PI guide will certify and get certificate for project work and send it to the student.

Note: All the E-mail communication will be sent with a copy to internal guide.

## **B)** Internship

Maximum duration of Internship is 3 Months. Those students who needs a signed Project/Thesis report should apply under "Project/Thesis" category.

Entire guidance for internship will be online between guide from CSIR-4PI and student on mutually agreed time and choice of application.

Please ensure that your application is submitted at least four weeks prior to the commencement of your internship. We will not be able to process late applications.

Selected students will receive the invitation letter through e-mail and required to send the following scanned documents to CSIR-4PI through reply E-mail.

- 3. A certificate in the prescribed format (available for download) signed by the candidates and the head of the department.
- 4. Self attested copy of all mark cards and certificates starting from 10<sup>th</sup> onwards.

Joining letter will be e-mailed to the student after the verification of the documents.

Upon completion of the internship, CSIR-4PI guide will certify and get certificate for internship work in prescribed format and send it to the student.